

UUFCC Program Council

October 21, 2008 7:00 pm

Attending: Peg Dobrinska, Mark Hayes, Bev Henshaw, Barb Hunziker, Ruth Miller, Ken Riznyk, Helen Volz, Jean Wiant

1. Chalice lighting
2. Reminder about Covenant
3. Approval of minutes from September 16, 2008 –Barb Hunziker moved to approve the minutes and Bev Henshaw seconded. Vote passed.
4. Changes to agenda-Bev brought up a concern about the piano. This will be discussed with the Sunday Services report.
5. Representative reports
 - a. Communication – Michal Stump forwarded a written report.
 - b. Community Life - Bev Henshaw reported that the Small Group Ministry program is holding a TGIF on November 7th in the social room to promote the program. She said the Membership Committee is in favor of buying a projector. Helen said that Laura Brown no longer wants to be chair of the Membership Committee. Bob Andronici was asked to be chair, but has not yet decided. On Nov. 10 Mark will be speaking to the Penn State UU student group.
 - c. Property - Peg Dobrinska said Ron Smith took out stumps on the west side of our property. We will need to replace the picnic tables and move mulch. Roxanne Toto of the technology committee said the committee needs input before deciding on a new database. The committee also needs a mission and a goal statement. Peter Jurs, our treasurer, bought backup to Quickbooks. Peg also sent a written report from the aesthetics committee.
 - d. Religious Education -Barb Hunziker and Jean Wiant reported that there will be a chili cook off before the annual meeting.

- e. Social Action - Ken Riznyk reported that the committee is finalizing first Sunday plate collections. There will be two questionnaires to find out what projects the congregation is interested in. The Crop Walk had 8 people from the UUFCC. The Puerto Rico work trip has 15 signed up and needs 18 for a price reduction. The deadline has been extended to October 31st. (See emailed report.) Sign up has started for the bell ringing for the Interfaith Mission.
- f. Sunday Services - Ruth Miller emailed a report. There was a discussion about announcements at the beginning of services. Mark said some things would be appropriate to announce such as Winterfest and Untangled Strings concerts and Soulful Sundown. Bev and several others raised concerns about the letter from the Music Committee in the recent newsletter in which people were asked to make donations for the piano repair. Mark explained that the board donated \$3300 and the Music Committee agreed to use \$2200 from their budget and get donations. Money raised will be used to repay these sources.
- g. Youth - Jean reported that the youth are planning to help at the local food bank from 10:30 to 1:00 on a Sunday in November.

6. Old Business

- a. Covenant - Helen said we need a new covenant because new members need input. Bev pointed out we needed to own our covenant and so asked for our input. The group gave suggestions for wording changes which Bev will make and email to us.

7. New Business

- a. Power point projector - Many committees have shown interest in purchasing a projector. In an email forwarded to the PC Roxanne Toto had questions about what the technology committee's role was in this process. Peg said we should give them some guidance. Committees can spend their funds in any way they choose. Since committee chairs will be invited to the November meeting we can find out how many committees are interested in committing funds to the purchase.
- b. Grant possibilities - Helen passed out information about applying for grants.

- c. Committee job descriptions - Helen asked the representatives to forward the committee job descriptions to their committees to update. Committees who had not written descriptions should write them. This should be done by Jan. or Feb. and should be part of the budget planning process.
- d. CDT Houses of Worship Directory - Helen will ask communications to rewrite the UUFCC description.
- e. Process of setting budget priorities – Representatives should invite their committee chairs to the November PC meeting. The first draft of the budget for next year needs to be done by our Dec. meeting. Helen passed out budgets from last year and the current financial report showing how much is left for each committee. This year we will use a two tiered approach (base and dream) rather than three tiers. Ideas were shared about how we go about setting the priorities:
 - Jean said we could base it on how many people it will benefit.
 - Mark suggested that if a committee’s dream budget got funded last year the money should go to something else this year.
 - The long range plan could be used as a guiding principle.
 - Peg said we need a schedule for building maintenance (ex. painting every 15 years). This would need to go thru the board and the finance committee. Peg will write up a proposal about the building and the property maintenance to go to the board. Perhaps maintenance should not be part of the PC.
- f. Several other items were discussed briefly. The group agreed that meeting in room six was preferable to meeting in the social room. Peg wondered whether it was a problem that we were too far away to hear anyone coming in the front door. We could lock the door during our meetings. We also discussed the bookstore. Mark suggested it could be in the lobby to make more space in the social room. The bookstore committee needs to discuss its future.

8. Closing

Ruth Miller, Scribe