

**Draft**

**UUFCC Program Council Minutes**

**January 20, 2009**

**Present: Helen Volz, Ruth Miller, Ken Riznyk, Michal Stump, Jean Wiant, Barb Hunziker, Bev Henshaw, Peg Dobrinska**

- 1. Chalice Lighting**
- 2. Reminder about covenant**
- 3. Approval of 12/16/08 minutes: Barb moved and Bev seconded**
- 4. Changes to agenda: None**
- 5. Representative reports**
  - a. Communication, Michal Stump – Michal will send us a description of the UUFCC Awareness proposal. We will need to file a Chalice Lighter grant intention in order to go ahead. Our last grant was an innovative growth project, so we probably can't apply for that again. We discussed Member Services Coordinator as a title for the proposed position. Barb would like to have the UUFCC website updated more often.**
  - b. Community Life, Bev Henshaw – There will be a memorial service for Val de Lissovoy on January 31. There are too many Membership Committee jobs and Bob Andronici, the chair, has questioned who should follow up with members after they have joined. The goal of the Membership Committee was discussed. Bev and Helen will meet with the leaders of the Membership Committee to further discuss this. Bev also sent a written report.**
  - c. Property, Peg Dobrinska – The renter for Feb 14 wants to have the artwork off the walls of the sanctuary. Andy Lau will probably take over as head of property after Peg's term ends. Peg met with the board in January to discuss having property changed to come under the board instead of the Program Council. The board was in agreement, but there is a question about whether this will require a by-law change. Peg and Helen met with the Technology Committee. Technology now has as part of its mission making purchases of tech equipment for the Fellowship. They are revisiting the task of getting a better database program. The cost is about \$60/month to rent software. Kitchen supplies: paper products for the year are almost gone. UUFCC groups will have to either wash dishes or supply their own paper products. Peg is trying to locate all the keys to the building and have those returned that are not needed. The PC agreed with Peg that each hospitality team did not need their own keys, but that keys should be**

returned to the office at the end of a shift and passed on to the new team. See also written aesthetics report.

- d. Religious Education, Barbara Hunziker – The written report was corrected to indicate that there will be a teachers’ breakfast on March 1.
- e. Social Action, Ken Riznyk – Ken discussed the RE budget with Barb and Jean to clarify some questions from the Finance Committee. The Social Action Committee is progressing with workshop plans for May 2 but there is a conflict with schedules at the UUFCC so it may need to be held at an outside site. The workshop will be led by UU Minister, Dick Gilbert.
- f. Sunday Services, Ruth Miller – Ruth included a written report and added that the Music Committee has donated \$300. it raised from concerts towards the purchase of the new hymnal supplements.
- g. Youth, Jean reported that the Youth Group had held a movie night.

6. Old Business –The Diversity Committee will hold a movie night this Friday-- “The Rabbit Proof Fence”. There will be four movie nights this year.

7. New Business

- a. Who will be retiring from PC this year? Membership turnover: We don’t have to have a change yet according to the bylaws.
- b. Clarity of committee job descriptions – They are not all in same format. We would like committees to use the same format. Helen and Peg will check the UUA website and Congregational Handbook for ideas.
- c. Revisit enews announcements policy – Peg would like to have the end of the enews be personal ads. Bev doesn’t think personals should be in the enews. We could start a separate listserv that people can be on if they want to for personals. Peg will contact Peggy Halleck.
- d. A question was raised about the co-dependency group having an answering message on our phone. Barb will talk to Mark about whether it should be there.

8. Adjournment

8:55