

DRAFT

UUFCC Program Council meeting May 20, 2008 7:00 pm

Minutes of the May 2008 Program Council Meeting

Attending: John Schmidt (recording), Barb Hunziker, Helen Volz (chair), Laura Brown, Jean Wiant, Ruth Miller, Mark Hayes, Jane Richey, Michal Stump, Peg Dobrinska,

Actions Taken

1. **The PC voted to support the Seder Justice Program. (see 3b)**
2. **The PC will not meet in June and July. Business will be handled by email. (see 3d)**

1. Chalice Lighting
2. Reminder about Covenant
3. New business
 - a. Introduce new members

Everyone introduced themselves. Ruth and Michal are new members on the Program Council.

- b. Seder Justice Project: Laura Brown

Laura apologized for “running” with the Puerto Rico project, without getting the Program Council’s, Social Action Committee’s, or Stewardship Committee’s input. Every year the Seder has had a Justice project. Laura explained the process of the Seder Justice project development, indicating that the project simply kept growing (bigger than she originally anticipated). Helen noted that other Seder projects had been fairly small, and this project seems much larger. Regarding fundraising, Laura indicated that perhaps this project doesn’t have to tap Fellowship funds, for example by fundraising with car washes or other events outside the Fellowship. Laura indicated that the scope (or magnitude) of the anticipated fundraising is not known. Laura handed out two items regarding the description of the Seder Justice project. One was a description of the project and the other was an insurance description from Global Works. It’s not clear yet how or whether the UUFCC has any liability with respect to this project. John asked Laura to attend the June Board meeting to discuss this issue, and also to talk to Lois Durran about the type and amount of fundraising this project plans to conduct. Peg suggested that this project stay under the umbrella of the Social Action Committee and perhaps some of Social Action’s budget go toward this Seder Justice project. There was additional discussion about the function of the Program Council and how the Program

Council's function needs to be communicated to the UUFCC community. Barb moved that the Program Council support the Seder Justice project (i.e. Puerto Rico activity). Seconded by Ruth. Approved.

Additional discussion that the UUFCC Board should decide how much is a minimum amount of fundraising before someone begins fundraising activities outside the Stewardship Committee's purview.

c. Review committees and committee contacts

Helen handed out a list of committees that are included under each Rep area. Each Rep should double check with their committees to be sure that the Program Council's information about each committee is current. Lisa Stevenson and Abby Hopkins are chairing RE committee. Reps should check with committees to make sure that there is a chair for each committee. Let Helen know if there are any changes.

Helen asked for a list of everyone's (on the Program Council) email address. Make sure Helen has your email address.

d. Summer meetings

Jean suggested that the Program Council should not meet in July. Everyone agreed to skip the July meeting. Helen cannot make the June Program Council meeting, and there doesn't appear to be any other reasonable alternate date that avoids other conflicts. Discussion of the covenant will be handled by email, so there will not be a June Program Council meeting. The next Program Council meeting will be Aug. 19 at 7:00.

e. New members input to covenant

Helen mentioned that the Program Council will be discussing the Program Council covenant at a future meeting or handled by email.

f. Other items

Regarding Chuck Berry's email about the Blood Drive. Chuck indicated that Cheryl Bohn can be the point person on the Blood Drive. There will probably only be two blood drives a year. This event will fall under the Social Action Rep's (Ken) responsibility.

Spanish class discussion. This activity will also be under Social Action (Ken), so it stays linked to the Seder Justice project. This group is paying the Spanish teacher for her lessons, through the State College Area School District.

4. Approval of minutes from April 15, 2008

5. Rep Reports

- a. Communication, Michal Stump: No report
- b. Community Life, Bev Henshaw: Helen received a written report from Bev who noted that the small group facilitators would not be meeting in July and August, although most of the small groups will continue to meet over the summer. The Caring Committee helped to arrange a memorial reception for the daughter of UUFCC member Molly Heath. The committee has also been asked to work on a list of potential members to be recommended to the board for Emeritus status after consultation with the membership committee, the minister and the DLRE. Other discussion of community life dealt with young adults. The young adults do not want to be “seen” as their own group within the Fellowship, meaning as a separate group that might want representation on various committees, though they want newcomers to be able to recognize and identify the young adult group. They anticipate being involved in committees and activities just like anyone else. The young adults asked Peg to act as a communication liaison to their group..
- c. Property, Peg Dobrinska: Bob Andronici has joined this committee. Bob and Peg agreed that Bob will look after major repairs and Peg will look after the day-to-day cleaning. Peg will still take the calls about building problems since Bob travels so much. On another item, the crew that had been refinishing the RE floor will be working on cleaning the rest of the floors in the RE rooms before fall.

Scheduling: There have been some double bookings and Peg asked Susan to write down on the white board all the things that are going on in the Fellowship (not just UUFCC items), but she didn't do that and perhaps this was an unrealistic expectation. Some of the discussion that followed indicated that there have been some conflicts that have arisen recently. Jean mentioned that there was a conflict between WSW and the yard sale, so Susan moved WSW up a week without discussing this with anyone. Mark will discuss with Susan about not moving items without notifying the contact person for a particular activity. Should all the items be on the calendar? Perhaps Susan can include all the items on typed, large font, landscaped pages instead of handwriting each item for the Sunday list in the foyer. Peg was going to check with Peggy Halleck to see if the calendar input can be set up to block potential conflicts in the calendar.

Peg is trying to get back on budget on cleaning costs by asking for volunteers to help with the cleaning during the summer. If she doesn't receive any help, then we will be going over budget on cleaning.

Peg discussed the results of the acoustics adjustment in the social room, and that the mufflers were not quite finished, so will be tidied up.

- d. Religious Education, Barb Hunziker: RE is having a family picnic during the Family Service time in June. A teacher's picnic is scheduled for June 1. Barb is no longer RE committee chair.. The committee is chaired by Lisa Stevenson and Abby

Hopkins. The RE Committee is organizing RE parent teams, following the pattern of the hospitality teams.

- e. Social Action, Ken Riznyk: No report
- f. Sunday Service, Ruth Miller: Ruth reminded the Program Council to help make people aware of the Program Council's functions. And reminded us to help coordinate Sunday morning activities with the hospitality teams.
- g. Youth, Vacant: Jean's comment. We will have junior high OWL next year. There will be a meeting Thursday night with Mark and potential senior high advisors. There are still two groups, one that wants to continue coming on Thursday evening and those on Sunday morning. There are parents who still want a Thursday evening group for the senior high. Perhaps there can be social activities planned outside of the Sunday class.

6. Old business

a. Calendar

Helen passed out the next few months' calendar of events and asked everyone to check for any activities about which they know to be sure they are on the calendar.

b. Outreach discussion

Some discussion about the Book for Every Child, Seder Justice project, etc. in the context of organizing Social Action activities within the Social Action Committee. The Social Action Committee plans to organize a workshop to help focus social action activities within the congregation, but tabled it until after the Nov. general election. Ken (coordinator) is still working on planning this activity.

From an RE perspective, Book for Every Child creates a scheduling challenge for RE. Similar sentiments were expressed by other folks. Jean and Peg will discuss with Nancy Davis regarding the needs for Book for Every Child.

c. Bulletin boards: no discussion

- d. Social activities: Jane discussed that we need to have a social activities coordinator, and to plan an all-congregation social event in Aug.

7. Closing

Next meeting, August 19, 7:00 pm

Items to include on future meetings:

1. Program Council covenant