

Minutes of the UUFCC Board Meeting

March 11, 2008

Revised and approved April 8, 2008

Lois Durran called the meeting to order at 7:05pm. Lois Durran, Marian Dornell, Mark Hayes, Bob Newnham, Paula Ralph, Ken Riznyk, John Schmidt, Jean Wiant and Arian Zarkower and were present. Helen, Carl & Fred Volz from the Acoustics Committee were also present.

1. **Chalice lighting & sharings.**
2. **Approval of the minutes.** The minutes from the January 15, 2008 Board meeting were approved with 2 minor corrections.
3. **Minister's report.** Mark Hayes sent out a written report prior to the meeting.
4. **Director of Lifespan Religious Education report.** Jean Wiant sent out a written report prior to the meeting.
5. **Music Director's report.** Matt Travis sent out a written report prior to the meeting.
6. **Treasurer's report.** Ken Riznyk distributed a draft base budget for the Board to review prior to the meeting.
7. **Trustee liaison areas.** Marian Dornell reported that the Personnel Committee (Marian, John Schmidt, Sue Smith, Maureen Volz) met on Sunday, March 9 and will meet again on April 6th. Appraisals of staff performance are underway and staff evaluations will go out at the end of April. Mark Hayes mentioned that one of the members of the Personnel Committee is supposed to come from the Committee on Ministry, but that spot has not yet been filled. Bob Newnham commented that Mark Hayes has been doing a good job of helping the folks at Foxdale Village feel connected to the UUFCC.
8. **Program Council.** John Schmidt distributed minutes from the February 16, 2008 Program Council meeting. The Steering Committee suggested that the Program Council and Board meet with the architects who drafted the building expansion plans to review the plans. That meeting has been set up for April 15. (There will still be regular Board meeting on April 8.)
9. **Old Business.**
 - a. **Letter from Ginny Corter.** Lois Durran asked for feedback on a letter the Board received from UUA President, Ginny Corter, in response to our letter expressing concern about the decision to keep GA in Fort Lauderdale this year.
 - b. **Memorial Space.** Last fall the Board accepted a donation of two mausoleum plots at Centre County Memorial Park with the intention of trying to sell them at the Service Auction and having the buyer pay the title transfer fee at that time. The plots did not sell at the Auction, however. After a brief discussion it was decided that Lois would ask the Endowment Committee whether they would be willing to take charge of the titles for the plots, pay the transfer fees, and be on the lookout for potential buyers.
 - c. **Budget Report and base budget draft.** Ken Riznyk distributed a budget report at the meeting. We are about 68% through the current fiscal year and pretty well on target with spending and income. Ken reviewed Finance Committee recommendations for the base budget. He pointed out that in order to meet the current draft base budget we would need to bring in about 20% more from pledge money compared to last year, partly because we will no longer have income from the Moser Pacesetter Fund. One suggestion for easing this gap was to pay back the Kids and Families Fund (which financed the UUA consultant's fee) in yearly installments, rather than paying all \$6,000 back this year. The Finance Committee has made some recommendations about how the dream budget items should be prioritized, which generated some discussion about the process for prioritizing these. Should the Board, Finance Committee and

Program Council all have input? The discussion then turned toward the dream budget goal of funding the volunteer coordinator position. Lois Durran noted that there is some money earmarked for a volunteer coordinator (\$1,400 for this year) from the Chalice Lighter Grant. What would happen if this money is not spent on a volunteer coordinator this year? Further discussion was tabled until next month.

d. **Board job descriptions.** This item was tabled until next month.

10. **New Business.**

a. **Proposal for an Induction Loop for the Sanctuary.** Representatives from the current Acoustics Committee (Bob Seibel, Carl Volz, Art Curtze, David Stickell, Fred Volz, Bruce Kendall, Jason Bostron, Marshall Raffel) presented a proposal for purchasing and installing an induction loop system in the Sanctuary that would improve the sound reception for the hearing impaired (using either modern hearing aids with telecoils or special headsets). There have been improvements to help the hearing impaired made already in recent years, but there are still people who are having trouble hearing during services. The cost estimate for installing this system is \$3,170, plus the cost of several additional headsets. This would be a special one-time expense (in addition to what was requested in the FY 2008-09 sound system budget). The Acoustics Committee representatives asked the Board to consider adding this expense to the base budget. No decision was made at this time, but the consensus was that the Program Council should ultimately decide whether this should be a base budget item or a dream budget item for FY 2008-09.

11. **Leadership Training Module.** Marian Dornell led a training module on “engaging and supporting volunteers.” Next month’s training module about mentoring will be led by Ken Riznyk.

Lois Durran asked Board members to provide desserts for the ABD kick-off event on March 22, and to come early and help with set before the event, if possible.

The meeting adjourned at 9:25 pm.

Respectfully submitted,

Paula Ralph

Upcoming important dates

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| ABD Kick-Off Party | March 22 |
| April Board meeting | April 8 |
| Board and PC meet with Architect | April 15 |
| Program Council | April 22 |
| Spring Workday | May 4 |
| May Board meeting | May 13 |
| Annual Meeting | May 18 |