

Minutes of the UUFCC Board Meeting

February 19, 2008 (postponed one week due to weather)

Approved March 11, 2008

Motions Passed

That the Board approve the expense of \$5,300 to be paid out of the 2008-09 base budget to repair the piano in the Sanctuary, as outlined in the proposal from the Music Committee. The Music Committee will contribute \$2,000 from the Music Account to help pay for the repairs. (See paragraph 10.a.)

That the Board approve sending the letter drafted by the Social Action Committee to the UUA. (See paragraph 10.b.)

Lois Durran called the meeting to order at 7:05pm. Lois Durran, Marian Dornell, Mark Hayes, Andy Lau, Bob Newnham, Paula Ralph, Ken Riznyk, Jean Wiant and Arian Zarkower and were present. Fred Volz from the Piano Subcommittee was also present.

1. **Chalice lighting & sharings.**
2. **Approval of the minutes.** The minutes from the January 15, 2008 Board meeting were approved with minor corrections. Arian Zarkower made the motion to approve; Marian Dornell seconded. The motion carried.
3. **Minister's report.** Mark Hayes sent out a written report prior to the meeting.
4. **Director of Lifespan Religious Education report.** Jean Wiant sent out a written report prior to the meeting.
5. **Music Director's report.** Matt Travis sent out a written report prior to the meeting.
6. **Treasurer's report.** Ken Riznyk distributed a draft base budget for the Board to review prior to the meeting.
7. **Trustee liaison areas.** No reports this month.
8. **Program Council.** John Schmidt sent out the minutes from the January 19, 2007 Program Council meeting prior to the meeting.
9. **Leadership Training Module.** Paula Ralph led a training module on "Turning Good Ideas into Reality." Next month's training module will be led by Marian Dornell.
10. **Old Business.**
 - a. **Piano proposal.** Fred Volz presented a proposal from the ad hoc Piano Subcommittee (of the Music Committee) for repairing the Baldwin grand piano in the Sanctuary. After many months of research and consultations with local piano repair experts (shared with the Board at last month's meeting), the committee decided to recommend about \$5,000 worth of repairs. The Music Committee offered to contribute up to \$2,000 from the Music Account (funds raised through concert series over the past 10 years) to help offset the cost of the repairs. Paula Ralph moved **that the Board approve the expense of \$5,300 to be paid out of the 2008-09 base budget to repair the piano in the Sanctuary, as outlined in the**

proposal from the Music Committee. The Music Committee will contribute \$2,000 from the Music Account to help pay for the repairs. Marian Dornell seconded. Ken Riznyk asked for an amendment to the proposal such that the Music Committee would contribute up to \$2,500. Bob Newnham seconded the amendment. The amendment did not pass. The main proposal passed unanimously. Targeted gifts to help cover the cost of the repairs would be welcomed. Any donations beyond \$3,500 would go toward reimbursing the Music Account. The repair work will be done over the summer months.

- b. **Letter to UUA about GA location.** The Social Action Committee has drafted a letter to the UUA expressing disappointment about the decision to hold General Assembly (GA) at the Fort Lauderdale Convention Center this year. Because the convention center lies within a Homeland Security port security zone, there have been concerns about possible infringements of freedom of speech and discrimination due to profiling practices. The Board acknowledged receipt of the email from Laura Brown requesting that the Board not send the letter. Bob Newnham expressed the opinion that the UUA made a poor decision and that it would be appropriate to give them feedback about it. The Board is not recommending boycotting GA. Bob Newnham moved **that the Board approve sending the letter drafted by the Social Action Committee to the UUA.** Arian Zarkower seconded. The motion carried. The Board asked the Secretary to sign and send the letter.
- c. **Board job descriptions.** Paula Ralph was given feedback on Board job description drafts. Paula will make a next round of revisions based on the feedback at this meeting.

11. ***New Business.***

- a. **Report on office management software and allocation of in and out funds.** Ken Riznyk worked with the Finance Committee to identify defunct in and out funds and reallocate that money to pay for office technology upgrades. Over \$3,000 was freed up in this way, including \$420 raised by the Technology Committee by offering tech support services. This should be enough money to cover the costs of the technological upgrades recommended by the Technology Committee.
- b. **Approval of Annual Budget Drive Goals.** Lois Durran reviewed the goals by which the Stewardship Committee will measure the success of this year's Annual Budget Drive.
- c. **Approval of Base Budget - discussion.** Ken Riznyk presented a draft of the 2008-09 base budget. Ken pointed out that some requests, such as a new sound system purchase, do not appear in the base budget, but will be considered by the Program Council as a Dream Budget goal. Monthly plate collection donations to charity now appear in the base budget for visibility, even though that money goes out to other organizations. The money that had been going toward the mortgage (\$24,000) will be split between the UUFCC Reserve Fund and the Capital Improvement Fund. Lois reminded the Board that the UUA Fundraising Consultant's fees

were covered by the Kids and Families Fund, but that we have an obligation to reimburse that account. There was some discussion as to whether the Reserve Fund can be used from time to time for unexpected expenses at the discretion of the Board. It was decided that the Reserve Fund should be used only in an emergency, but that there should be a small “Board discretionary Fund” of, perhaps, \$1,000 in the base budget.

- d. ***Discussion on staff salary recommendations.*** The Board went into executive council to discuss recommendations for staff merit raises to include in the base budget.

The meeting adjourned at 9:40 pm.

Respectfully submitted,

Paula Ralph

Upcoming important dates

Service Auction	February 23
March Board meeting	TBA
Program Council	March 18
ABD Kick-Off Party	March 22
Spring Workday	May 4
Annual Meeting	May 18