

Minutes of the UUFCC Board Meeting

Sept. 11, 2007

Revised and approved Oct. 9, 2007

Motions Passed

That we allow Last Rights use of the UUFCC bulk mailing permit. (See paragraph 12.d.)

Lois Durran called the meeting to order at 7:05 pm. Marian Dornell, Lois Durran, Mark Hayes, Andy Lau, Bob Newnham, Wayne Osgood, Paula Ralph, Ken Riznyk, John Schmidt, Jean Wiant and Arian Zarkower were present. Jason Bostron, Stevie Rocco and Barbara Hunziker were also present.

1. ***Chalice lighting & sharings.*** Lois asked Board members to share their thoughts on whether the Fellowship can grow without adding a second Sunday Service.

2. ***Technology Committee Report.*** Stevie Rocco thanked the Board on behalf of the Technology Committee for recently authorizing spending to upgrade UUFCC office technology. Included in the upgrades so far: a new computer for Mark Hayes (a laptop so that he can take it when he travels and with Windows XP and Bluetooth, \$850), and 2 gigabytes of RAM for the office computer so that it will run faster (\$190). Still to be purchased: new software so that we can abandon the inflexible and user-unfriendly Shelby system. The Technology Committee is looking into the possibility of using a hosted solution (software and databases hosted on a server) so that multiple users can access the system from any location. This type of system would involve a monthly fee. On the other hand, it might enable us to get away from having to mail pledge reports – members could access the site and print reports on demand. This type of system could also be used to generate budget reports, track pledging histories, print checks and generate mailing lists and directories. UUFCC member Mark Machrina is working with the Committee to evaluate the sites being considered for security and privacy issues.

3. ***Supporting our Young Adults.*** Jason Bostron spoke (and presented a written report) on behalf of young adult (YA) members and friends of the Fellowship. The YA group recently met to discuss ways in which the Fellowship supports YAs and ways in which we might do better. Sarah Brunner currently serves as the UUFCC liaison (internal group leader). Jason said the YAs are seeking more formalized ways of finding out what is going on at the Fellowship and how they can get involved. Several ideas came out of the ensuing discussion: having YA representation on the Program Council, sending Program Council minutes out to a YA rep., creating a link to a Program Council page on the UUFCC website, restructuring the website to make it easier for YAs to find out about involvement opportunities, compiling a list of all committees, programs and upcoming events in one place with appropriate contact person information. Jason said that for YAs wanting to serve in volunteer positions at the Fellowship, it is helpful to have a clear description of the responsibilities involved. Short-term projects are easier for YAs to commit to since they are often transient.

4. ***Approval of the minutes.*** The minutes from the August 14, 2007 Board meeting were approved with one revision.

5. ***Minister's report.*** Mark Hayes sent out a written report prior to the meeting.

6. **Director of Lifespan Religious Education report.** Jean Wiant submitted a written report prior to the meeting.

7. **Music Director's report.** No report this month.

8. **Treasurer's report.** Ken Riznyk distributed a budget report prior to the meeting. We are on target with our budget so far this year.

9. **Trustee liaison areas.** No reports this month.

10. **Program Council.** John Schmidt sent out the minutes from the August 21, 2007 meeting. Allison Becker has agreed to be the Social Action Representative.

11. **Old Business.**

- a. **Association Sunday offering.** The collection for the UUA fundraising campaign, "Now is the Time," will be done over several weeks - envelopes will be made available at the service on Oct. 14, but also for a few weeks after that. The funds will be used for grants, national marketing and growth outreach projects.

12. **New Business.**

- a. **Nominating Committee slate.** All five members currently on the Nominating Committee would like to remain on the Committee. Therefore, the slate at the Mid-year meeting in November will be: Elaine Jurs, Dan Moerdyk, Ralph Seeley, Patty Zarkower, Jose Campos.
- b. **Date for Mid-year meeting.** The UUFCC Mid-year meeting was set for Nov. 4th, 2007
- c. **Discussion - Donation of two mausoleum spaces at Centre County Memorial Park.** The UUFCC has been offered two mausoleum spaces (worth \$3,000) at Centre County Memorial Park. (The offer comes from someone out of town who does not want to use the spaces and cannot get her money back from the Memorial Park.) Mark Hayes suggested that we might be able to sell the spaces at the Service Auction. The Board consensus was that the Endowment and Directed Gifts Committee should make the final decision after finding out if any transfer fees or other expenses would be involved.
- d. **Discuss letting Last Rights use the UUFCC bulk mailing permit.** Prior to this meeting, Joan Creager had asked whether Last Rights could legally use the UUFCC bulk mailing permit. John Schmidt had researched this question and reported that Last Rites can use the UUFCC bulk mailing permit (standard mail, not non-profit rate) as long as we give them permission. Ken Riznyk moved **that we allow Last Rights use of the UUFCC bulk mailing permit.** Bob Newnham seconded. The motion carried.

13. **Report from Steering Committee.** A report was distributed from the Aug. 22 meeting of the Steering Committee.

14. **Discuss our next Annual Budget Drive goals.** Lois Durran reminded Board members to be thinking about goals for this year's Annual Budget Drive. Some possibilities discussed included, additional staff positions, technological upgrades, a piano upgrade, and more parking. Bob Newnham pointed out that an expanded parking lot would be something we could set as a goal to accomplish this year, but it would also fit in well with the long-term goal of a future building expansion. Wayne Osgood

reminded the Board that there are still some aspects of our basic operating budget that we are struggling to fund, such as the full-time DLRE position and an adequate building improvement fund. Andy Lau said he would like to see the goal setting done via a democratic process with congregational input. Lois suggested that this would be a good after-service topic for discussion. (Board members stay after service to meet with members of the congregation one Sunday each month – the Sunday before the 2nd Tuesday Board meeting.)

15. **Retreat planning.** Board members were reminded that a Board retreat will be at the Zarkower cabin this upcoming Friday and Saturday. Lois distributed the agenda and directions to the cabin. Mary Moyer will be the retreat facilitator.
16. **Frankie Price Stern visit.** Board members are encouraged to come to a workshop on Stewardship with UUA fundraising consultant, Frankie Price Stern, on Oct. 13 from 9am – 12pm. Frankie will probably want to meet with Board members after the service on Sunday, Oct. 14.
17. **Service Auction.** Sue Smith has agreed to chair the auction this year.

The meeting was adjourned at 9:20 pm.

Respectfully submitted,

Paula Ralph
Secretary

Upcoming important dates

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| October Board meeting | Oct. 9 |
| Mid-year Meeting | Nov. 4 |
| November Board meeting | Nov. 13 |
| Program Council meeting | Sept. 18 |
| Board Retreat | Sept. 14 & 15 |
| Frankie Price Stern visit | Oct. 13 & 14 |