

Minutes of the UUFCC Board Meeting

July 10, 2007

Revised and Approved Aug. 14, 2007

Motions Passed

That we accept the donation of a Roto-tiller from Chuck and Betsy Berry. (See paragraph 13.I.)

Lois Durran called the meeting to order at 7:05 pm. Marian Dornell, Lois Durran, Andy Lau, Bob Newnham, Wayne Osgood, Paula Ralph, John Schmidt and Arian Zarkower were present.

1. ***Chalice lighting & sharings.***
2. ***Approval of the minutes.*** The minutes from the May 31 special meeting of the Board were approved as written. The minutes from the June 12, 2007 regular Board meeting were approved with two revisions.
3. ***Items not on the agenda.*** Marian Dornell (speaking on behalf of the Diversity Committee) asked that Board members be aware of and support a new program, Dreaming the World We Dream About, a Saturday curriculum series that will begin in the fall. This is a new pilot program that the UUFCC was chosen to participate in. It is a year-long curriculum that discusses racial and ethnic bias.
4. ***Minister's report.*** No report this month.
5. ***Director of Lifespan Religious Education report.*** Jean Wiant submitted a written report prior to the meeting.
6. ***Music Director's report.*** No report this month.
7. ***Treasurer's report.*** No report this month.
8. ***Trustee liaison areas.*** Board Trustees were assigned to one of three Board liaison areas under the new governance structure as follows: **Marian Dornell - Personnel** (Personnel Committee [formerly Leadership Review Committee]); **Andy Lau - Fiscal Matters** (Endowment & Directed Gifts Committee, Finance Committee, Stewardship Committee); **Wayne Osgood - Leadership Development** (Lay Leadership Development Committee, Long-Range Planning Committee). Some discussion followed about when personnel issues would come to the Board and when they might be dealt with by the staff support committees and/or Personnel Committee. A staff manual (a work in progress) should help clarify the process.
9. ***Board covenant.*** Board members reviewed the Behavioral Promises document (dated Sept. 2006). The consensus was to re-commit to this document without any changes, except to change the name to UUFCC Board Covenant. Paula Ralph reminded the Board that there is a second document on Board Meeting Guidelines, which should also be reviewed and updated. Lois Durran will put it on next month's agenda.
10. ***Board notebooks.*** Board members reviewed and evaluated the contents of the large red notebooks traditionally handed out to new Board members. It was decided that new Board members will still be given a notebook, but that the contents will be reduced to the following essentials: an updated contact list for Board members, the governance structure flow chart, the Board member responsibilities sheet, the Board Meeting Guidelines document, the By-laws, the UUFCC covenant and mission statements, the most recent long-range plan, a brief history of the

UUFCC, and a list of other important documents that can be found in the office or on the UUFCC website. The following will be made available online at the UUFCC website: the governance structure flow chart, UUFCC policies. The following will be sent electronically to new Board members: minutes from the past three Board meetings, minutes from the most recent Mid-year meeting of the congregation, the current fiscal year operating budget, the latest budget report.

11. **Staggering Secretary and Treasurer terms.** Our new governance structure calls for having the terms for the Treasurer and Secretary staggered so that they are not both stepping down in the same year. (Prior to this year, the Treasurer and Secretary were elected in the same year, but this was off-set by the chairs of the Religious Education Committee and Sunday Services Committee being elected in the in-between years.) Paula Ralph (Secretary) and Ken Riznyk (Treasurer) have both just started their second two-year terms. Lois Durran said she would take the matter of how to initiate staggering these terms under advisement.

12. **Lois Durran's report on GA.** Lois Durran gave a report on the decisions made at General Assembly (June 20-24) in Portland, OR. A report will be included in the September newsletter. Suggestions were made about other ways to increase congregational awareness about what transpired at GA: a brief summary inserted into an order of service, a forum for members who attended GA to share their impressions - perhaps as part of Wonderful Soulful Wednesday programming. Lois mentioned that UUFCC members attending GA met for discussion over meals on several occasions and some exciting ideas resulted. One intriguing idea was to offer an after-service congregational meeting on the Sunday before monthly Board meetings so that people could review what would be on the agenda and Board members could field questions. This might be a good way to increase the visibility of Board members and to make the Board process more transparent. Lois drew our attention to the fact that the UUA now has a healthcare plan for full-time staff members. Lois would like to put this topic on next month's agenda for discussion.

13. **New Business**

- I. **Donation of Roto-tiller by Chuck and Betsy Berry.** Chuck and Betsy Berry have offered to donate their Roto-tiller to the UUFCC, as long as it can be transported and stored properly. Ron Smith says we could definitely use the Roto-tiller and that he can take care of transporting it, and we do have storage space for it. John Schmidt moved **that we accept the donation of a Roto-tiller from Chuck and Betsy Berry.** Marian Dornell seconded. The motion carried. Many thanks to the Berrys!

The meeting was adjourned at 8:40 pm.

Respectfully submitted,

Paula Ralph
Secretary

Upcoming important dates

Program Council meeting	July 17
Aug. Board meeting	Aug. 14
Board Retreat	Aug. 31-Sept. 1 (tentative)