

UUFCC BOARD MEETING

January 12, 2010

Approved February 9, 2010

Motion passed: that we select only current members/emergitus members and folks from the old database for entry into the new database system (See 6d).

Present: Helen Volz, Chair, Brenda Black, Helen Dempsey, Mark Hayes, Peter Jurs, Andy Lau, Stevie Rocco, John Schmidt, Jean Wiant, Lois Durran, Jan Wuest, Secretary

1. Chalice lighting and opening reflection: John Schmidt read from a book of essays called *Living in the Question* written by Ralph N. Helverson
2. Chalice lighting and opening reflection for February: Brenda Black
3. Covenant review
4. Changes to agenda: Eliminate "Finance Chair," as 7b, since Carolyn Wilhelm has agreed to accept this position, and replace it with Brenda's request for "Discussion about healthcare advocacy letters to the Washington Office of Advocacy and the UUA President." 7d –Include, along with the "Minister's and DLRE's Goal's," time for Mark to review the membership changes from Jan 1, 2009 to Dec 31, 2009 for the UUA report on Fair Share Giving. Peter moved to approve the agenda changes, Jan seconded. The motion passed.

5. Approval of December minutes - The minutes were approved with the revisions suggested by Helen Volz.

6. Reports

a. Minister – Mark submitted a written report.

b. DLRE – Jean submitted a written report.

c. Music Director – Matt submitted a written report. Helen Volz will send out the report again as a PDF file.

d. Trustee Liaison Reports

1) Brenda Black – **Personnel**: Brenda offered to write a rough draft of a proposal to reorganize the Leadership Development/Personnel Committee. Reviewing the means and goals for providing leadership skills could serve as a framework for enhancing and training potential volunteer leaders. Stevie said that idea would fit in nicely with leadership development, one of the goals of the Long Range Planning Committee.

2) Andy Lau – **Finance**: The committee has not met since the last board meeting.

3) Stevie Rocco – **LRPC**: Helen Dempsey asked the program council to have committee chairs update their committee descriptions and goals for the new long range plan. Stevie asked for updates of the board's committees. She will coordinate this effort with information from John Schmidt

and Brenda Black.

Technology & Database Implementation: The technology team has informed Church DB that they are ready to purchase their system and will be working over the next several months on the project plan. Kristen Bliss will be the project manager for the database implementation. Betsy Berry will be the data steward, having the final say over who has permission to see which parts of the database and which parts are to be moved during all phases. Stevie's question: "Who is selected from the current database and put into the new system, and who is archived?" John made the motion that we only select current members/emergitus members/folks whose information we need to report to UUA. Andy seconded. The motion passed. Stevie was commended by the board for her outstanding work as liaison for the technology team.

- e. Treasurer - Peter submitted a written report. Year-end tax statements will be sent out this month. The costs incurred by the technology committee will be covered in the current budget and will be a new line item in the next fiscal year. Peter is taking photos and writing captions about the recipients of the First Sunday collections for the *Centre Daily Times*.

- f. Program Council Report – Helen Dempsey submitted a written report. The WPSU FM announcement is written and the check and contract completed and ready to mail.

7. Old Business

- a. Planning was completed for breakfast with the board – January 30, 9-11 am.
- b. Social Action Committee Letters to the UUA - Brenda Black submitted letters to the board that will accompany the resolution on universal access to nonprofit healthcare, approved by the congregation on November 15, 2009. The letters describe the advocacy activities of the nonpartisan, grassroots community-based group sponsored by the Social Action Committee of the UUFC. With the board's approval, the letters will be sent to the Rev. Dr. Richard Speck, District Executive for the Joseph Priestley District of the UUA, the Rev. Peter Morales, President of the UUA, and Mr. Rob Keithan, Director of the Washington Office for Advocacy. Peter moved to approve the letters, John seconded. The vote to send out the letters was passed.

Brenda announced that the Citizens for Healthcare Reform are planning a community breakfast on healthcare issues and have a tentative date of March 20 at the *Penn Stater*.
- c. Review /update job descriptions of board members – The job descriptions were reviewed by the board and Helen Volz is

updating and revising the descriptions and including any changes in policy.

- d. Minister's and DLRE's goals- to be discussed next month
Membership Changes, Jan 1, 2009 to Dec 31, 2009. Mark, along with the Caring and Membership Committees, prepared the membership numbers for the UUA report. The tally:

Members reported to UUA in January 1, 2009 = 287;

New members in 2008 7

Members who moved -7

Deceased members -9

Member to Friend -2

Inactive (no form) -27

Inactive (other) -1

Emeritus members 11

Members to report to UUA, January 1, 2010, 255

- e. PSI update: John Schmidt Andy Lau, Ron Smith, and Art Curtze met with the architect to discuss changes to the current building plan. The letter describing the changes suggested by the building committee will go out to the congregation this week. The architect will redraft the plan in time for the Annual Budget Drive kick-off.
- f. Safety Policy: Mark will have a draft ready for next month.

8. New Business

- a. Directory Policy: Helen Dempsey will ask someone to present this report next month.
- b. Annual Budget Drive: Lois Durran asked the board to fill out their personal forms and make appointments to visit the 20 lead donors, those members identified by Frankie Price Stern. A member of the building team will accompany each board member on the visit and describe the most current building plan. Those visits should be completed by February 20 for the budget kick-off event. Following those visits, the board members are asked to recruit a team of visiting stewards who will each be asked to make four visits of their own. Lois will provide the visiting steward orientation sessions. If the folks contacted don't wish to meet, they will be asked to submit their forms, a requirement for the annual report to the UUA.
- c. Likes and Wishes – John expressed his appreciation for the way Peter puts together the monthly budget reports for the board.

9. Closing Move to adjourn