

UUFCC BOARD MEETING September 9, 2008

Motions Passed: (See 5a MOTIONS)

That Jose Campos be appointed to the Endowment & Directed Gifts Committee

That Bob Herron be appointed to a second 3-year term on the Endowment & Directed Gifts Committee

Present: Lois Durran, Mark Hayes, Andy Lau, Peter Jurs, Stevie Rocco, John Schmidt, Helen Volz, Jean Wiant, Jan Wuest (recorder)

1. **Chalice Lighting and Monthly reflection** - Helen Volz read from the *Alban Weekly* on power vs. authority. Andy Lau will select a reading for October.
2. **Agenda** - The agenda was accepted as written.
3. **Approval of minutes from August 12** - Revisions were made and the minutes approved as revised.
4. **Written Reports:**
 - Minister: Mark Hayes** submitted a report.
 - A letter of thanks was sent from the Pottstown UU for our financial aid in cleaning up the oil spill.
 - A leadership workshop will be held at the UU Church in Cherry Hill, NJ on Saturday, October 11, 8:30-3:30. Helen will provide this information to the Program Council.
 - DLRE: Jean Wiant** submitted a report.
 - The Youth lock-in on September 6-7 was attended by seven enthusiastic youth who are already looking forward to next year's event.
 - Music Director:** No report from Matthew Travis. He recently returned from his summer hiatus.
 - Treasurer:** Peter Jurs submitted a budget report, budget notes and treasurer inquiries.
 - Positive comments have been made about the effectiveness of the Induction Loop System installed in the sanctuary.
 - Soulful Sundown and Family Services asked for information about \$ amounts available. There appeared to be some omission in the budget related to monies from the Chalice Lighter Grant. Peter will check with Ed Boran and provide an update at next month's meeting.
 - Trustees:** LRPC, Finance & Endowment will meet before the Board's next meeting, October 14.

Program Council: Helen Volz submitted a report.

5. New Business

- a. **Endowment & Directed Gifts:** Carolyn Wilhelm, Chair, gave an update to the Board.
 - Bob Herron, Peggy Halleck, and Wayne Osgood are current members of the committee. Ed Budd's term expired with the new year and Carolyn requested approval to appoint José Campos to replace Ed, who is retiring. She also requested that Bob Herron be approved to remain on the committee for an additional 3-year term. UUFCC by-laws require Board approval for an exception to a person serving more than a single 3-year term. Carolyn emphasized that Bob is the heart and spirit of the group as well as the prime motivator and historian for the committee. His expertise and enthusiasm have been crucial to an increase in contributions, such as using the Gerald Moser bequest as seed money to begin a new fund drive.
 - **MOTIONS:** Peter Jurs moved that José Campos be appointed to the Endowment & Directed Gifts Committee. The motion was seconded and approved. Peter Jurs also moved that the request to allow Bob Herron to serve a second 3-year term be approved. The motion was seconded and approved.

- b. **Finance items: Peter Jurs**
 - i. **Inactive In/Out Accounts** - Peter would like to eliminate in/out accounts, as much as possible. This will make tracking the budget much easier and will also better reflect the size of the UUFCC annual budget. The Board agrees with this approach. Helen will provide the current list of in/out accounts to the Program Council. They will help identify who has an interest in the activities associated with these accounts and then ask that these monies be folded into the annual budget. Any monies in in/out accounts that have been inactive for a long time and don't have someone speak up for them will be moved to the Capital Improvement fund.
 - ii. **Quickbook backup:** Peter and Ed would like to purchase a web service that automatically backups our Quickbook records on an offsite server. Stevie indicated that this should be approved by Roxanne Toto, Chair of Technology and Office Supplies.
 - iii. **4th signatory:** The Board decided another signatory is unnecessary. Peter will ask Ed about the possibility of changing to electronic checks for staff.

- c. **Motion Picture license:** Jean Wiant procured a license for 2008-2009 with money from members of the Diversity and the RE Committee this year. The annual cost is \$190. This license is

required by anyone showing a video at the UUFCC and will be useful for many programs here.

- d. **Stewardship:** Lois Durran
 - i. **Annual Budget Drive schedule:** Lois would like to see the Budget Kickoff held at a Sunday service in early March with the Spring Follies in late March to mark the end of the Budget Drive. This earlier period would provide Finance and program committees more time to review their resources and set priorities before the Annual Meeting in May. * **The Program Council Reps** can begin soliciting budget requests from their committees now.
 - ii. **Auction:** Lois needs a co-chair. She is willing to hold the Auction in November. If she doesn't have the support to pull that off, she will suggest a later date.
 - iii. **Accomplishment List:** Lois provided the Board with an impressive list of this year's Congregational achievements. When finalized, this list will go out with a letter to the congregation and will mark the formal start of the Budget Drive.
- e. **November 16** was suggested for the **Mid-Year Congregational Meeting** and **May 3** for the **Annual Meeting**. Helen will contact Bob Seibel about a potential conflict with the BAA Study Group and John will check with Darlene Weener from Sunday Services about these dates. The dates will need to be published in the newsletter.
- f. **Mortgage Burning Party:** Andy Lau has volunteered to put a celebration together for the Sunday of the Mid-year meeting. Jean suggested we have the Chili cook-off and Andy follow with dessert & drinks.

6. Old Business

- a. **Long Range Planning update:** John Schmidt put together a Long Range Planning Committee. Serving on the committee are members Helen Volz, Stevie Rocco, Ron Smith, Andy Richards, Len Kowalski, Wayne Osgood, Sarah Bruncker, Barb Seibel, and Laurie Parmele.
- b. **Fellowship Relations update:** Helen Volz said David Stickell and Ralph Seeley have agreed to serve again. Helen will contact several other people. Mark said there is nothing pressing at this time, but a committee needs to be available. Candidates must have or will need to be trained in conflict resolution.
- c. **Safety issues at the Fellowship:**
 - i. Comprehensive plans are available on several websites.
 - ii. John Schmidt will check with Laura Brown and Betsy Berry from the Membership Committee for suggestions of

potential candidates to develop a safety plan for the UUFCC.

7. Adjourn

Future item:

Andy Lau suggested that we think about providing opportunities to join in activities with members of other UU congregations. He and friends recently enjoyed a picnic and game of Frisbee golf with members of the York congregation. John mentioned that his daughter and others might enjoy the opportunity to meet Youth from neighboring congregations.

Follow up:

Review new Board Covenant

Review Board meeting guidelines

Place Carolyn Wilhelm on the October agenda, an Endowment status update

Clarify budgetary issues

Confirm dates for Auction, Mid-year and Annual meetings

Dates:

October 14 - next Board meeting

October 21 - Program Council