

UUFCC BOARD MEETING
December 9, 2008

Motion: that we give \$100 to the UUA in addition to the UUFCC's annual Fair Share (See 6b, ii)
Present: Marian Dornell, Lois Durran, Mark Hayes, Andy Lau, Peter Jurs, Stevie Rocco, John Schmidt, Helen Volz, Jean Wiant, Jan Wuest (recorder)

1. Chalice Lighting and Monthly reflections: Marian Dornell chose the topic of leadership -- its attitudes, assumptions, ethics, dilemmas and ambiguities as well as a family-systems theory approach to enhance healthy relationships between leaders and congregations. Among her sources were *Learning While Leading* by Anita Farber-Robertson, and Edwin Friendman's *Freedman's Fables* and *Generation to Generation*.
2. Jan Wuest will select a reflection for January's meeting.
3. No additions, corrections, or reordering of the Agenda.
4. Minutes from the November 14, 2008 were revised and approved as revised.
5. Written Reports:
 - Minister: Mark submitted a report.
 - DLRE: Jean submitted a report and offered details about the Tree Trimming event after the service on December 14.
 - Music Director: Matt submitted a report.
 - Trustees -- Liaison areas: Marian reported that Maureen Volz, Chair of the Personnel Committee, plans to meet with her committee this month.
 - Program Council: Helen submitted a draft from the November meeting. She will send a reminder to Committee Chair Reps who have not submitted a budget request.
 - Treasurer: Peter submitted reports and said that tax statements will be sent to the congregation in January. Helen told Peter that the donations received from the reading of Dickens' *Christmas Carol* will go to the Centre County Fuel Bank.
6. Business
 - a. Additional comments on the Snapshot of Church Finances (form from November): John suggested this self test for congregations from the Alban Institute might be a good tool to use in planning for the Capital Expansion.
 - b. Budget planning discussion
 - i. Requests to committees under the Board: A base budget will be completed by the end of this year. The Program Council will address the budget requests from the Committee Reps at next week's meeting. Lois will give Ken Riznyk the information from the Stewardship Committee. Leadership Development has not spent any money to date. Mark said these funds are generally used for conference registrations and leadership development training.
 - ii. Board line items: The Board will add a line item of \$1000 as a discretionary fund for Board use. Peter Jurs moved, Stevie Rocco seconded, that we add a line item in the budget for an additional \$100 to the UUA as part of the UUFCC's annual Fair Share of \$1000 to bring us to the Star level.

- iii. Property budget: Ron Smith and Peg Dobrinska are talking with contractors regarding the roof and siding. Peg will attend the Board meeting in January with more information on costs and how or if we need to proceed with repairs at this time.
 - c. Roof repair estimate: A job estimate from J & M Remodeling, along with Peg's own experience, suggest that some work now may be cost effective.
 - d. Building expansion update: John met with Lois Durran, Mark Hayes, Bob Herron, Wayne Osgood and Peter Jurs on how to proceed with planning for a Capital Campaign. They suggested that a temporary steering committee be appointed to examine building options, associated costs and timelines. The steering committee would then present these possibilities to the Long Range Planning Committee, enabling that Committee to take specifics to the architects. If these plans proceed as expected, the LRPC might be ready to present these options to the congregation for a vote at the Annual Meeting in May.
Mark emphasized the importance of looking at the larger picture during this planning process—keeping everybody informed, involved and confident that we will do well in our Annual Budget Drive and taking everybody with us as we consider our congregation's needs and what we might hope to provide for the next generation of UUs in the State College area.
 - e. Membership/Stewardship, Lois Durran: The new Membership Committee Co-chairs are Bob Andronici and Laurie Parmele. Lois asked the Board for feedback about the responsibilities of the Membership/Stewardship Committees regarding the information they obtain from the Annual Budget Drive forms. Who has the task to encourage newcomers to attend regularly, help them find a niche and become involved? Additionally, who has the task of graciously following up with members who stop attending? Short of a volunteer coordinator who might oversee these folks, Stevie suggested "entrance" interviews: face-to-face meetings, perhaps 4-6 months after people join. These interviews might also include members no longer attending. Helen suggested a "buddy" system or partnering with newer members. Andy suggested that we consider attending any follow-up interviews with a mentoring vs a volunteer mindset. Lois will come back in May or June with the results from Budget Drive conversations. John will talk to Betsy Berry, who was a member of a recent committee that met to discuss the volunteer coordinator position. She believes that assigning a Membership Services Coordinator would be a good place to start.
 - f. Candidates for incoming Board members were suggested and Helen reminded the Board to consider new members for positions on the Program Council.
7. Adjourn: Next Board meeting, January 13, 7:00 pm

Future items for the Agenda:

Base budget issues

Property management w/ Peg Dobrinska

Membership/Stewardship roles